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| **BOOKING FORM ACOMB CLUB** |
|  |
| **NAME \*** |  |
| **MEMBERSHIP NUMBER** |  |
| **ADDRESS \*** |  |
| **CONTACT NUMBER \*** |  |
| **DATE \*** |  |
| **EVENT \*** |  |
| **TIME\*** |  |
| **EXTENSION REQUIRED\***  |  |
| **ROOM REQUIRED\*** |  |
| **NUMBER ATTENDING\*** |  |
| **IF NUMBER ATTENDING DECREASES A CHARGE MAYBE MADE** **FOR USING EXTRA BAR STAFF** |
| **BINGO IN CONCERT ROOM\*** |  **YES/NO** (Please Circle **O**) |
| **RAFFLE\*** |  **YES/NO** (Please Circle **O**) |
| **CARDS\*** |  **YES/NO**  (Please Circle **O)** |
|  |
| **CATERING\*** |  |
| **ENTERTAINMENT\*** |  |
|  |
| **IT IS THE RESPONSIBILITY OF THE PERSON APPLYING TO MAINTAIN GOOD ORDER.** |
| ***PLEASE NOTE THAT ONLY DRINKS PURCHASED AT THE BAR ARE ALLOWED*** |
| ***THIS INCLUDES ALCOHOL AND SOFT DRINKS*** |
| ***UNDER 18’S NO ALCOHOL*** |
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| **THE MANAGEMENT OF THE CLUB OR THE STAFF HAVE THE AUTHORITY TO EJECT ANY PERSON OR PERSONS THAT DO NOT COMPLY TO THE ACOMB WMC RULES** |

**DEPOSIT OF £50 PAID DATE**

**ACOMB WMC**

**Booking Form Disclaimer**

* **Please ensure you read and complete every section of the Booking Form.**
* **The £50 deposit will be returned after the event if no damage or trouble is caused.**
* **Bouncy Castles are NOT Permitted due to the Insurance Cover.**
* **The bringing of your own drink is not permitted in the club. If found this will be confiscated and you or guests will be asked to leave.**
* **Any drugs been brought on to the premises or person’s caught using or in possession will be escorted from the club and Police will be informed.**
* **CCTV coverage is in operations at all times for your security and the clubs and will be used to identify any person or people of wrongful doing.**
* **Children must be supervised at all times and remain in the concert room unless escorted by an adult.**
* **Any large Parties or groups will be policed by a member of Committee encase of any issues on the night to help and assist the booking organiser.**
* **All catering and left over food should be taken away or disposed on the night of the party. I.e. Cooked Meats and Seafood.**
* **Please keep children off the stage/concert box unless they performing or supervised. The Concert box is out of bounds without prior permission from the Committee.**

**Returned By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**